

**PARKS AND RECREATION DEPARTMENT
CITY OF BROUSSARD, LOUISIANA
310 EAST MAIN STREET
BROUSSARD, LOUISIANA 70518
PHONE: (337)837-6681**

APPLICATION AND PERMIT FOR USE OF PARKS AND/OR FIELDS

REQUESTED BY: (NAME) _____ DATE: _____

SPONSORED BY: _____

ADDRESS: _____ EMAIL: _____

CITY/STATE: _____ ZIPCODE: _____

PHONE: (W) _____ (ALTERNATE PHONE): _____

DATE(S) REQUESTED: _____

PARK/FIELD REQUESTED: _____

FIELDS: _____ TIME: _____ DATE(S): _____

This permit is granted subject to the following rules and regulations and the acceptance and use thereof by the applicant is an agreement on his/her behalf to comply with all terms and conditions herein set forth, together with all the rules of procedure heretofore established by the Broussard City Government.

USE OF CITY PARK:

The PERMITEE shall be permitted to use _____ Park/Field pursuant to this permit only for the following purposes:

PERMITEE shall be fully responsible for all activities conducted on the permitted premises pursuant to this agreement. Use of the permitted premises for any purposes, other than those set forth herein above, is strictly prohibited and shall constitute a breach of this agreement. Furthermore, PERMITEE shall use the premises only for lawful activities, and shall take steps to prevent any unauthorized or unlawful activities on the premises during the duration of this permit.

SUPERVISION OF ACTIVITIES:

PERMITEE shall be fully responsible for supervision of all authorized activities conducted on the premises under the terms of this agreement. The City of Broussard shall be under no obligation or responsibility to supervise and/or provide any individuals to supervise the activities of PERMITEE and shall incur no liability or responsibility for any injuries or damages to individuals, participants and/or spectators as a result of the activities conducted by PERMITEE on the premises. Seating of spectators shall be at the discretion of the PERMITEE. Necessary steps should be taken by the PERMITEE to ensure safety and enjoyment of participants and spectators.

PARTICIPANTS' USE OF PREMISES:

It is understood that PERMITEE, individuals, participants and/or spectators shall be permitted to use and enjoy the premises solely at their own risk, and that the City of Broussard shall incur no liability as a result of any use of the premises by any individuals, participants and/or spectators. PERMITEE shall fully inform and explain the provisions of this section to all individuals, participants and/or spectators.

BREACH OF AGREEMENT:

Any violation of the specific terms and conditions of this agreement as set forth herein shall constitute a breach by PERMITEE thereof, and shall immediately terminate this agreement and any and all of PERMITEE'S rights hereunder.

CLEAN UP:

The PERMITEE is responsible for the clean-up during and after the event. If personnel from the Recreation Department performs the clean-up, PERMITEE will be billed for this clean-up.

RESTORATION OF PROPERTY:

The PERMITEE agrees to restore or pay the cost of restoring the park, field or any of its properties or equipment to its original condition, if ABUSED UNNECESSARILY by any member of the sponsoring group or by any participant or spectator in the activity. This includes using ballfields during rainy or muddy conditions. A damage fee may be required in the discretion of the City

RENTAL FEE:

The rental fee for _____ is \$ _____. Said fee is to be **PAID IN ADVANCE**. Rental fee for softball practices or tournaments will include bases, water, sewage and use of lights for night activities. The RENTAL FEE shall be RETURNED only for rain-outs or cancellations, providing such cancellations are made known to the Recreation Staff at least two (2) days prior to the scheduled event.

INSURANCE:

A policy of liability insurance shall be carried with minimum limits of \$1,000,000 by PERMITEE. PERMITEE shall name the City of Broussard and the St. Julien Sports Complex as additional insured.

TERM OF RENTAL:

The agreement shall commence on _____ at _____ and end on _____ at _____.

ORDINANCES:

An ordinance creating rules and regulations pertaining to the preservation and safety of park property was adopted by the City of Broussard. The Rules and Regulations of St. Julien Park have also been given to PERMITEE. The PERMITEE is responsible for adhering to these ordinances and regulations or forfeit the PERMITEE'S rights of future use of City of Broussard-owned park facilities and deposit. The major items are listed:

- A) It is unlawful to sell or have possession of a glass container on park property.
- B) It shall be unlawful to operate motorized vehicles within the boundaries of park property except in designated parking spaces.
- C) It shall be unlawful to build fires except in designated places with written permission from the Director's office.
- D) **PERMITEE(S)** agree to adhere to the rules and regulations as specified on the attachment to this lease.
- E) Rules and Regulations received by PERMITEE _____.
(initial)

SECURITY:

The **PERMITEE** is responsible for obtaining adequate security for their functions and subject to the approval of the City of Broussard. For festivals, fairs and group activities, the security must be approved by the local law enforcement authority prior to signing of contract. If security plans (detailed) are not provided four (4) weeks in advance of function, the City of Broussard may deny the permit in their sole discretion. A security deposit shall be paid upon issuance of the permit.

The security deposit is based upon the estimate given by the applicant. Should the number of participants exceed the estimate, an additional fee shall be required to cover the additional security, within the discretion of the City and based upon the actual charges paid for additional security.

A security deposit in the amount of \$_____ shall be paid with this application. The deposit shall be returned only for rainy outs or cancellation, provided that such cancellations are made known to the City at least two (2) days prior to the scheduled event.

OTHER: Special Conditions.

Type of event (game, festival, concert, etc.): _____

Expected number of teams: _____ Expected number of people attending: _____

How many days will the event take place? _____ Est. start time: _____ Est. end time: _____

Will alcohol be served/allowed? Yes No Are you charging vehicles to park? Yes No

If so, how many gates/locations will you be collecting money at? _____

Will additional officers be needed for parking? Yes No

Contact Person: _____ Phone #: _____

***To be filled out by City of Broussard**

Security – describe number of personnel

Approved By: Police Department Designee

PARK: _____
(Describe number of fields to be used)

PARK/FIELD RENTAL FEE (___ DAYS) \$_____

MANDATORY DAMAGE/CLEAN UP DEPOSIT: \$_____

SECURITY DEPOSIT: \$_____ (Park use, damage, security all payable in advance at upon issuance of permit)

TOTAL FEE: \$_____

Permission is hereby granted to hold the above event or events on the date or dates and times specified, in accordance with provisions of the above schedule, and agreement.

**CITY OF BROUSSARD
ST. JULIEN PARK**

PERMITEE

BY: Duly Authorized Representative

BY: (Print Name of PERMITEE)

cc: Park Rangers St. Julien Park
Chief of Police City Clerk